



JOB DESCRIPTION

REF – MFC3011 – 11/21

| Morecambe FC - Matchday Youth Support Steward | |
|---|---|
| Department | Ground Safety |
| Reports to | Designated Safeguarding Officer, Ground Safety Officer |
| Contract | Part time |
| Hours of work | Home Matchdays, generally 12:30pm-5:30pm based on a Saturday 3pm kick off |
| Remuneration | Meets National Minimum Wage requirements, with additional role and qualification enhancements available. |
| Key internal relationships | Designated Safeguarding Officer, Ground Safety Officer, Chief Steward, Stand Supervisor, Response Steward, Crowd Safety Steward |
| Purpose of the role | <p>-To support the Ground Safety Team with providing a safe and welcoming environment for all spectators, whilst ensuring compliance with all relevant legislation and guidelines</p> <p>-To proactively engage with young spectators in order to promote positive behaviours and ensure that Club safeguarding policies are maintained</p> |
| Key Tasks & Responsibilities | <ul style="list-style-type: none"> - Engaging directly with groups of young persons both outside and inside the stadium. - Performing ticketing checks, ensure tickets are in correct age band of ticket holder - Promote regulations regarding unaccompanied children - Promote key elements of the Ground Regulations - Promote benefits of positive behaviour during the Matchday - Working Hours home Matchdays, working outdoors - Attend pre-match Stewards Safety Briefing. - Pre-Match, stadium external; working outside the turnstiles in the build up to Matchday as spectators are entering the stadium. - Pre-match, stadium internal; placed within the stand pre match, engage with youth groups before kick-off, check they have the correct ticket types and are accompanied by an appropriate adult where required. - During the match, monitor groups of young persons in the stands, engage where appropriate with respect to behaviours - Looking out for young persons who may appear to be unaccompanied - During half time, engage with groups either in the stands or the concourse areas, at this time is generally easier to gain access into the stands whilst spectators are more spread around the concourses and catering areas - attend stewards debrief |

PERSONAL SPECIFICATION

| | | Essential | Desirable |
|---|--|-----------|-----------|
| Knowledge & Experience | | | |
| | <ul style="list-style-type: none"> • Previous experience working with children and/or young persons in an educational, social care, youth work or sports setting | ✓ | |
| | <ul style="list-style-type: none"> • Knowledge of Club safeguarding policies and procedures | ✓ | |
| | <ul style="list-style-type: none"> • Knowledge of Ground Regulations | ✓ | |
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| Personal Qualities & Skills | | | |
| | <ul style="list-style-type: none"> • Patience, tolerance, flexibility | ✓ | |
| | <ul style="list-style-type: none"> • Communication & interpersonal skills | ✓ | |
| | <ul style="list-style-type: none"> • Positive view of young people | ✓ | |
| | | | |
| Safeguarding | | | |
| | <ul style="list-style-type: none"> • To have due regard for safeguarding and child protection policies, including the welfare of children and young people | ✓ | |
| | <ul style="list-style-type: none"> • All Employees are subject to DBS checks in line with the Club Safeguarding policy | ✓ | |
| Other | | | |
| A willingness to learn and develop as an individual through CPD | | ✓ | |
| Applicants must be over the age of 18 | | ✓ | |

The Employee must at all times carry out his/her responsibilities with due regard to Morecambe FC policies and procedures.

The Employee must act to protect all young people and vulnerable adults that are in their care, following the Club's Safeguarding and Child Protection Policy at all times. The Employee must report any misconduct or suspected misconduct to the Safeguarding Manager.

The Employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relations amongst employees, Employee and customers.

The above Role Description is not intended to be exhaustive, the duties and responsibilities may therefore vary over time according to the changing needs of the Club.